



FOUNDATION IN BUSINESS PROGRAMME

JANUARY - MAY - AUGUST INTAKES



Programme Description

The Foundation in Business aims to provide a basic educational foundation in various aspects of business. It provides basic business concepts required in today's business world. It is intended for learners who would like to open up their minds to creativity/innovation and enhance their business and management skills.

Programme Objectives

- Expose learners to general areas in business such as; book-keeping, marketing, communication and human resources.
- Offer employability skills and knowledge that is essential for entrepreneurial, employment or academic aspirations.

Admission Requirements

IGCSE – 'O' level with passes in English and Mathematics
ICT Proficiency - ICDL or any other proof of basic computer literacy

Qualification for the award

To qualify for a Foundation in Business award, a student must take a total of 6 units. This comprises 4 core units and 2 electives.



Course Duration and Timetable

Eight (8) months which is equivalent to 2 semesters.

Full Time: Monday to Friday: 08:30 am - 10:30 am | 11:00 am - 01:00 pm
02:00 pm - 04:00pm (Tutorial Sessions)

Part Time: Monday to Friday: 05:30 pm - 08:00 pm
Saturday: 08:30 am - 10:30 am | 11:00 am - 01:00 pm

What next after Foundation in Business

After successfully completing the Foundation in Business programme, a learner can enrol on the Pearson BTEC Higher National Diploma in Business for two (2) academic years offered at Intel College. The BTEC Higher National Diploma is a UK certified programme.

Course Fees

Admission Fee:	KShs. 10,000	One Time
Tuition Fee:	KShs. 92,000	Per Semester
Extra Unit:	KShs. 30,000	Per Unit
ICDL	KShs. 47,000	

Course Schedule (Modules)

Core Units (ALL are Compulsory)	Electives (Any TWO are required)
1 Exploring Business Activity	1 Introduction to Accounting
2 Investigating Business Resources	2 Investigating Recruitment and Selection
3 Introduction to Marketing	3 Managing a Business Event
4 Effective People, Communication and Information	4 Aspects of Contract and Business Law
	5 Managing Business Information
	6 Starting a Small Business
	7 Understanding Business Ethics

Admission Process

- Complete the admission form available at the college or downloadable at www.inteluni.ac.ke
- Attach certified copies of academic credentials, two (2) passport size photos and proof of identification (National ID or Passport)
- Pay admission fee of KShs 10,000/- (Ten Thousand Shillings only) by cash deposit or cheque payment direct to the college account. Account details to be provided on request
- Submit the above items to INtel College.

Notes



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www.inteluni.ac.ke